



HAGENSBORG WATERWORKS DISTRICT,

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**EOM Meeting
MINUTES**

Date: November 21, 2016

Trustees Present: Chris Matthews, Don Mikkelson, Jeremy Baillie, Mark Nelson

Trustees Absent: Kevin O'Neill,

Location: Fire Hall

Staff Present: Rosemary Smart, CAO
via video conferencing

Guests: John Willis

Meeting called to order: 10:16 AM

The sole purpose of the meeting was to begin discussion/collaboration with DFO staff on the possibility of DFO rebuilding and twinning the District's intake.

Trustees reviewed the drawing submitted to DFO by Northwest Hydraulics Consulting. John Willis provided the background of consideration for creating this draft and some of the design specifics. He noted the drawing was just the beginning and he was seeking input to the design from the long serving trustees who are more familiar with pertinent idiosyncrasies of the weir location.

Trustee's discussed factors affecting the system from Snootli Creek and the DFO property including the height of the weir, flushing of the weir of flood debris, automatic shut-off at the intake vs. at the well, screening, and use of the well during reconstruction phase.

Willis reviewed discussions around accessing disease free water. Mutual benefits were discussed, as well as the ownership and maintenance of the public water system infrastructure.

ACTION: Willis agreed that DFO would draft an agreement. It was agreed that the contract needs to be worded that it is a partnership, that the partnership will be good for DFO, good for the District, and good for the community at large. Trustees and Willis agreed to communicate via email going forward and that a follow-up meeting could be arranged to review the draft agreement when it was ready.

John Willis left the meeting at 11:48 AM

As the trustees did not have anything further to discuss, Chair Matthews called for a Motion to adjourn.

Meeting was Adjourned at 11:49 AM

Baillie

A handwritten signature in black ink, appearing to read "Chris Matthews".

(Chair)