



HAGENSBORG WATERWORKS DISTRICT

Regular Monthly Meeting, October 11, 2018

Present; Trustees Baillie, Norton, ONeill and Skelly

1) Adoption of agenda; moved Norton, seconded Baillie that the agenda be adopted.
CARRIED

2) Minutes;

September 20, 2018 Regular Meeting; moved Norton, sec. Baillie that the minutes be adopted as presented. CARRIED

April 18, 2018 Regular Meeting; moved Baillie, sec. ONeill that the minutes be adopted as presented. CARRIED

April 18, 2018 Extraordinary Meeting; moved Norton, sec. Skelly that the minutes be adopted as presented. CARRIED

May 24, 2018 Regular Meeting; moved Skelly, sec. Norton that the minutes be adopted as presented. CARRIED

3) Unfinished/Regular Business;

3.1 Admin report; Chair ONeill updated the trustees on efforts to secure the services of an administrative officer.

3.2a 2019 Budget; The 2019 budget was presented and after first and second readings, it was moved by Norton, sec. Skelly that the budget be adopted.

CARRIED

3.2b Bylaw 230 Fire Protection Taxation was read a first time and then a second time, after which it was moved Norton, sec. Baillie that bylaw 230 be adopted.

CARRIED

3.2c Bylaw 231 Fire Protection Charge was read a first time and then a second time, after which it was moved Norton, sec. Baillie that bylaw 231 be adopted.

CARRIED

3.2d Bylaw 232 WaterTolls and Charges was read a first time and then a second time, after which it was moved Norton, sec. ONeill that bylaw 232 be adopted.

CARRIED

3.2e Bylaw 233 Parcel Taxation was read a first time and then a second time, after which it was moved Skelly, sec. Norton that bylaw 233 be adopted.

CARRIED

The trustees thanked Donna Mikkelson for her invaluable assistance in the preparation of the 2019 budget and requisite bylaws.

3.3 Point of Entry Pilot Project Unit Removal; arrangements have been made to remove any units still in service for liability reasons.

3.4 Water Sampling Results were presented by Chair ONeill, and a higher level of contamination in water at the firehall was confirmed. This is due to its very infrequent use. Warning notices will be placed above the sink, and a supply of bottled water will be kept at the firehall for drinking purposes.

4a) Financial report; an update on a very successful collection of 2018 invoices was given by Chair ONeill, who expressed his gratitude to our rate payer community for their understanding and cooperation throughout this process.

A statement of the district's current account balances was presented, and followed by a discussion regarding rates of interest currently being earned on the District's deposits.

It was moved Norton, sec. Baillie that a review of interest rates being paid on deposits by the Credit Union be initiated. CARRIED

4b) It was moved Baillie, sec. Norton that financial obligations as follows be approved for payment; BC Hydro \$130.75, Albert's Repair \$244.21 and Telus \$525.27. CARRIED

5) New Business;

5a. BCWWA Membership; it was moved Baillie, sec. Norton that the district renew its annual membership. CARRIED

5b. Website Updating; it was moved Norton, sec. Bailie that IdeaLever Solutions be retained to provide badly needed updates to the district website. Additionally, the board will investigate the possibility of changing our Internet provider from Xplornet to CCCS.

5c. A ministry circular setting allowable interest rates to be charged on overdue accounts was presented. This rate is adjusted quarterly.

6)Portfolio/Committee Reports;

6.1 Communications; Trustee Baillie will write an information update for the paper.

6.2 Maintenance/Repairs; Trustee ONeill reported that the hydrant at the fire hall was not working, and will contact Maintenance Contractor Matthews ASAP about repairing or replacing it.

6.3 Fire Department; Trustee Norton will look into the pros and cons of joining the Volunteer Firefighters Association.

6.4 Financial Oversight; Trustee ONeill provided a written statement of the district's financial position for review by the board.

6.5 New Directions; nothing to report.

7) In Camera-Matters; it was moved Norton, sec. ONeill to move in-camera at 2:45 PM. CARRIED

8) The regular meeting reconvened at 3:15 PM

9) The next regular meeting date was set for November 15, 2018

10) Trustee Norton moved that the meeting adjourn at 3:20 PM

Chair

Corporate Administrative Officer