



HAGENSBOURG WATERWORKS DISTRICT,

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EOM Meeting MINUTES

Date: Sept. 28, 2015

Location: Fire Hall

Remote Location: CAO office, Kamloops

Present: Chris Matthews, Ken Dunsworth, Don Mikkelson, Dianne Tuck, Charles Bryfogle via conferencing

Absent:

Recording Secretary: Rosemary Smart via conferencing

The sole purpose of the meeting was to review and approve the 2016 budget and discuss the short term and long term impact to operation expenses from Vancouver Health Authorities requirements.

Meeting called to order: 1:15 pm

Chris called the meeting to order and turned the meeting over to Wes for the budget discussions.

Wes introduced three comprehensive sets of documents he had prepared including extensive capital budgets identifying asset replacement projections. The spread sheets take into consideration the trend in inflation, and the reserve funds earning compounding interest. The amount needed to reserve for future capital expenses was then incorporated into the annual budget for 2016. The capital budgets detailed income & expenses based the three variables

1. With no grants for capital expenditures, anticipating the tax base must pay the entire amount.
2. With grants covering the cost of pipeline replacement, together with a small tax increase for fire protection, and
3. With grants for pipeline replacement but no increase in taxes.

Each set was accompanied by a schedule, identifying the water toll increases to meet inflation that was announced in the fall, showing the impact this would have for the 2016 budget. Trustees went over the capital budgets in detail. Extensive discussion.

Wes demonstrated how the amount needed for annual savings or borrowing (impacting the annual budget) would change if the district was able to increase the length of service life for an asset beyond the industry standard, or if the district was able to reduce the amount of money needed to replace an asset by finding better prices. For demonstration, Rosemary supplied budget information for a metal shed that could replace the existing fire hall, which is now beyond it's projected life. The metal shed offered for consideration is being offered at 60% discount and is very near the size of the current fire hall, enabling the district to use the existing service connections and foundation with little addition. Discussion

Trustees reviewed the expenses, establishing a reasonable budget amount for each line item, based on historical trends.

Motion to approve the Fire Protection portion of the Budget.

Tuck/Bryfogle/Carried

After reviewing the bottom line for water service, Trustees revised several line items in the budget to ensure the budget would balance.

Motion to approve the Waterworks Portion of the Budget as amended.

Mikkelson/Tuck/Carried

Chair Matthews turned the meeting over to Trustee Dunsworth for discussion around Vancouver Coastal Health Authorities policies and expectations, and the lack of funding to Improvement

Districts. He briefed the Trustees on his thoughts as to the direction we may need to go in the future.

Rosemary reviewed the email conversation that she had with the Small Communities Funds representative from the Min. of Community, Sport and Cultural Dev.

Trustees reviewed the direction Trustee Tuck is moving with the fire department, holding the regional district responsible for access to funding based on their acceptance of the current provincial funding policy, notwithstanding CCRD's F16 Policy. By accepting the provincial policy, CCRD accepts responsibility for funding to the region.

Trustee Tuck encouraged the board to consult the UBCM minutes from last week's meetings. Discussion.

Chair Matthews asked if the trustees are wishing to table the current discussion. Trustee Tuck noted that her concern is that the province could dissolve the ID and hand over governance to the regional district. Rosemary noted that she believed the province would have to hold a referendum if they wanted to go in that direction.

Chair Matthews asked if there were any other matters to discuss. Trustee Dunsworth noted that we have a draft engineers report for the well and the trustees have identified two issues.

1. The recommendation for a back check valve in the 12 inch service line.
2. The elevation numbers

Rosemary will meet with Chair Matthews to develop the procedures for turning the well on and off. She will include that process in the response to the engineer, identifying the questions.

Trustee's discussed the upcoming teleconference with DFO engineers. Trustee Dunsworth referenced his confidential email to Rosemary in preparing for the meeting.

MOTION to adjourn at 4:36 pm

Bryfogle

 (Chair)