



Hagensborg Waterworks and Fire Protection District Extraordinary Meeting Minutes

Location: District Office, Hagensborg Fire Hall

Date: September 12, 2017

Meeting time: 7:00 pm

Trustees in Attendance: Chair Kevin O'Neill
Trustee Jeremy Baillie
Trustee John Breffitt

Trustee Chris Matthews
Trustee Diane Skelly

Staff: Joy MacKay, CAO

Chair O'Neill called the meeting to order at 7:00 pm.

1. Waive Notice of Meeting.

2017-09-12-01E M/S Trustees Breffitt/Matthews that notice requirements for the extraordinary meeting to be held September 12, 2017 be waived, pursuant to Bylaw 218.
CARRIED UNANIMOUSLY

2. Agenda

2.1. Approval of Agenda

2017-09-12-02E M/S Trustees Baillie/Matthews that the agenda be adopted as presented.
CARRIED

3. Maintenance Update

3.1. Trustee Matthews

Trustee Matthews updated the Board with regard to a recent low water pressure event:

Due to a recent turbidity event, the distribution system was switched over to the well, however, pressure was substantially lower than expected. Trustee Matthews investigated the system for leaks, and learned that, unbeknownst to the Board and/or District staff, DFO's Snootli Hatchery had utilized the water supply to their sockeye hatchery, resulting in lower than expected overall pressure in the system. District and DFO staff will work to ensure advance communication in such circumstances, in the future.

2017-09-12-03E M/S Trustees Baillie/Breffitt that the verbal maintenance update from Trustee Matthews be received.
CARRIED

4. In Camera

2017-09-12-04E M/S Trustees Matthews/Skelly that the meeting move in camera, for consideration of matters falling under sections 90(1)(a) and 90(1)(c) of the *Community Charter*.
CARRIED

Trustees engaged in a general discussion regarding maintenance issues and the potential letting of a maintenance contract.

5. **Next Board Meeting Date:** EoM (Budget Development) Monday, September 18, 2017
Regular Meeting Thursday, September 21, 2017

Adjourn

The meeting was adjourned at 8:22 pm.

Chair

Corporate Administrative Officer