



## Hagensborg Waterworks and Fire Protection District Extraordinary Meeting Minutes

Location: District Office, Hagensborg Fire Hall

Date: September 7, 2017

Meeting time: 7:00 pm

Trustees in Attendance: Chair Kevin O'Neill  
Trustee Diane Skelly  
Trustee Jeremy Baillie

Trustee Chris Matthews  
Trustee John Breffitt

Staff: Wes Abel, CFO  
Joy MacKay, CAO

Chair O'Neill called the meeting to order at 7:02 pm.

### 1. Agenda

#### 1.1. Approval of Agenda

**2017-09-07-01** M/S Trustees Matthews/Baillie that the agenda be approved as presented.

**CARRIED**

### 2. Financial Matters:

#### 2.1. Overdue Accounts

CFO Wes Abel requested direction from the Board of Trustees regarding the matter of 77 outstanding accounts for 2017. Of the 77 total outstanding accounts, 11 ratepayers have made payment arrangements, pursuant to the Board's decision to offer an extension of time to pay, to those rate payers who contact the District to advise that they have been adversely affected by the recent wildfires and highway closures in the region.

**2017-09-07-02** M/S Trustees Baillie/Matthews that the CFO be directed to apply the approved penalty to those overdue accounts, where arrangements have not been made to extend the deadline for payment, but that the CFO be delegated the discretion to offer an extension to the deadline for payment, on a case-by-case basis, for those ratepayers adversely affected by wildfires and/or highway closures in the region.

**CARRIED**

#### 2.2. 2018 Budget Development

#### 2.3. Committee of the Whole

**2017-09-07-03** M/S Trustees Breffitt/O'Neill that the board enter into a Committee of the Whole meeting.

**CARRIED**

The extraordinary meeting resumed at 8:58 pm.

3. **Next Board Meeting Date:** Monday, September 18, 2017 (EOM)  
Thursday, September 21, 2017 (Regular)

**Adjourn**

The meeting was adjourned at 9:00 pm.

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**Chair**

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**Corporate Officer**