

HAGENSBORG WATERWORKS DISTRICT

E.O.M. Thursday, August 23, 2018 Minutes 7:30 PM

Present; Kevin O'Neill, Diane Skelly, Jeremy Baillie, Tony Norton

The meeting began at 7:30 and it was moved/seconded Norton/Baillie to go in camera. **Carried**

The regular meeting began at 8:05, with a call for later items to be added to the agenda. Trustee O'Neill requested discussion of the district's BCeID be added.

It was moved/seconded by Baillie/Norton that the agenda be adopted as amended. **Carried**

1. Consideration of outstanding minutes led to a review of the following;

March 15...moved/seconded Norton/Baillie that these minutes be adopted **Carried**

April 10 ...moved/seconded by Baillie/O'Neill that these minutes be adopted **Carried**

April 19 AGM...moved/seconded Norton/Baillie that these draft minutes be adopted **Carried**

June 14...moved/seconded Norton/Baillie that these minutes be adopted **Carried**

2. An update of progress in the preparation of an infrastructure upgrade application was presented by trustee O'Neill, together with a letter in support of this application by the Provincial Medical Health Office.

3. A motion to amend HWD Bylaw 218 was presented by trustee O'Neill. Subsection 15 would add the additional sentence, "The chair and fellow trustees may elect to attend all portions of any board meeting by electronic means, without restriction." This amendment was read a first time by Chair O'Neill. The amendment was read a second time by Chair O'Neill, with discussion following. The amendment was read a third time, and adoption was moved/seconded by Norton/Skelly. **Carried, with one abstention**

4. Payables released from in camera for August totalled \$ 2014.93
5. A written submission in advance of 2019 budget preparations suggesting reductions in stand pipe fees and charges to tax exempt properties was presented by Chair ONeill and given to all trustees.
6. Water sampling update; Chair ONeill advised that VCH sampling requisitions has finally arrived, and monthly sampling would recommence.
7. Invoicing; Chair ONeill updated the high level of payments received to date. An issue that emerges every year is the time gap between property assessment notices going out (February) and annual invoicing (June) and the confusion that arises. Chair ONeill will investigate how this process might be simplified with appropriate ministry staff.
8. BCeID; the district's BCeID is no longer accessible, and must be cancelled before a new one can be issued. Moved/seconded by Norton/Skelly that the BCeID be cancelled. **Carried**
9. Motion to adjourn Skelly/Norton at 9:10 **Carried**

Chair

Corporate Administrative Officer