



**HAGENSBORG WATERWORKS DISTRICT,**  
Box 25, Hagensborg, B.C. V0T 1H0 Ph: 250 982 2777 Email: admin@hwwdistrict.ca

## EOM Meeting MINUTES

**Date:** July 30, 2015

**Location:** Fire Hall

**Remote Location:** CAO office, Kamloops

**Present:** Chris Matthews, Ken Dunsworth, Don Mikkelson, Dianne Tuck

**Absent:** Charles Bryfogle

**Recording Secretary:** Rosemary Smart

Recording: 1:39:30 min.

Trustee Dunsworth requested an Extra Ordinary Meeting following the Asset Management Committee meeting.

Chair Matthews called the meeting to order at 5:45 pm

Trustee Dunsworth had circulated the following Motion via email on the evening of July 30, 2015. Following the reading of the motion, Trustee Dunsworth explained his reasons for developing the Motion.  
Discussion

### DEVELOPMENT OF THE GAS TAX GRANT AS THE TOP PRIORITY PROJECT FOR THE HAGENSBORG WATER DISTRICT

MOTION: WHEREAS the Hagensborg Water District is to undertake the development of a Gas Tax Grant application for the replacement of the Hagensborg water service mainline, point of entry or point of use water treatment system, works on the intake and Dam, and potential undertaking of a hydro power project associated with work on the intake, including all supporting documentation. This includes all research, reports, permits and/or licenses or any other documentation that is to be included with, required by and accompanying the application as the Hagensborg Water District's top work priority;

AND WHEREAS the process required to undertake and produce a final application acceptable and endorsed by the Trustees of the Hagensborg Water Board is time consuming and may take staff time and resources away from other priorities:

THEREFORE BE IT RESOLVED that all other projects will be considered as second priority to the process undertaking the Gas Tax Grant application for the Hagensborg water District.

*Dunsworth/Tuck/Carried*

Trustees moved In Camera at 6:10 pm; Trustees moved out of In Camera at 7:32 pm. The following matter was brought out of In Camera.

Moving forward, Trustee Dunsworth will provide Project Management for grant writing.

Chris requested the trustees authorize him to have James Hindely to look at why the computer does not speak to the projector. Trustees agreed.

Dianne provided an update on her work with the Fire Department, and the possibility of an Auto Response/Mutual Aid Agreement. She asked for authorization to proceed for an agreement that will be referenced in the ID's bylaw. Trustees agreed to have Trustee Tuck to draft a Mutual Aid/Auto Response Agreement and circulate it to the trustees. Rosemary noted that the bylaw can reference the agreement.

Ken noted that he would appreciate a special meeting to review and address the Budget. Discussion around timing of addressing the annual budget. Trustees agreed a preliminary discussion can take place at the regular board meeting in September, and a Budget EOM to follow a week or so later to establish and approve the budget.

MOTION to adjourn at 7:42 pm

*Dunsworth*

Recording 3:40 min.

(Chair)