



Hagensborg Waterworks and Fire Protection District Extra Ordinary Meeting MINUTES

Location: District Office, Hagensborg Fire Hall

Date: June 1, 2017

Meeting time: 7 pm

Trustees Present: Kevin O'Neill (Chair), Jeremy Baillie, John Breffitt, Chris Matthews, Diane Skelly

Staff Present: Joy MacKay, CAO; Wes Abel, CFO

One member of the public joined the gallery.

Chair O'Neill called the extra ordinary meeting to order at 7:00 pm.

1. Agenda – Review and Adoption

2017-06-01 M/S Breffitt/Skelly: That the Agenda be adopted as amended.

CARRIED

2. In Camera Matters

2017-06-02 M/S Breffitt/Skelly: That the meeting move in camera pursuant to Section 90(1) of the *Community Charter*.

CARRIED

The meeting moved in camera at 7:03 pm.
The regular meeting reconvened at 7:10 pm.

No items were released from the in camera meeting.

3. Regular Meeting Dates/Times

Chair O'Neill proposed that regular meetings be moved to a time during the evening, to allow for greater attendance and participation by the public. There was discussion amongst trustees as to which days/evenings of the week would work best for trustees and for the public. Trustees discussed that if meetings can be kept to a shorter duration, then an evening would be preferable.

2017-06-03 M/S O'Neill/Breffitt that the next regular meeting be scheduled for 7:00 pm, Thursday, June 22, 2017.

CARRIED

4. Point of Entry Project

4.1. Status Review/Update

Chair O'Neill advised that he has tallied the responses received from rate payers, to the survey "Future Directions", and that, of those surveys received, a majority of responses identified the Point of Entry Pilot Project as comparatively high on the ranking of priorities by rate payers.

Trustees discussed the matter of the Point of Entry Pilot Project at length, noting that there appears to have been conflicting advice received, and that it would be prudent to hear directly from Dr. Phil Muirhead, Vancouver Coastal Public Health Inspector, regarding the implications of discontinuing the Project at this time.

Trustees noted that a motion presented at the recent Annual General Meeting, to discontinue the Point of Entry Pilot Project, had failed.

2017-06-04 M/S O'Neill/Skelly That the trustees of the Hagensborg Waterworks District hereby terminate the Point of Entry Pilot Project. Treatment units currently in use will be removed at the District's expense upon request. Householders who choose to retain their units will assume full responsibility for all maintenance costs.

MOTION POSTPONED

4.2. Next Steps

The CAO was requested to communicate with Dr. Muirhead and invite him to attend a meeting and address the Board of Trustees on the matter of the current status of the Point of Entry Pilot Project, and the possible implications of discontinuing the Project.

5. Parcel Tax Surcharge

5.1. 2017

Chair O'Neill opened discussion on the matter of the Parcel Tax Surcharge, stating that he would like to see it eliminated this year, to give rate payers some much needed financial relief.

The CAO clarified that she was not able to fully advise trustees on the propriety of the proposed action to eliminate the parcel tax for 2017, and would require some time to confirm the status of the relevant bylaw. The CAO requested clarification from the CFO, as to the status of the parcel tax bylaw(s).

The CFO requested clarification from the Chair regarding potential perceived conflicts of interest, before speaking to the matter.

The CFO advised that the 2017 Parcel Taxation Bylaw has been approved by the Ministry and is in place, with invoicing scheduled to take place very soon.

Chair O'Neill advised that he had received communication from an adviser with the Ministry for Community, Sport & Cultural Development, which concluded that the elimination of the \$335.00 parcel tax could be realized for the 2017 taxation year.

Trustees discussed the need for taxation to upgrade/replace the entire delivery system, versus the benefits to rate payers of a moratorium on the parcel tax, as well as considering the parcel tax in the context of the cost of drilling a well, and other work, upkeep, and maintenance.

Trustees noted that a motion made at the recent Annual General Meeting, to immediately discontinue the parcel tax, had failed.

2017-06-05 M/S O'Neill/Skelly That the Board of Trustees place a moratorium on collection of the \$335.00 parcel tax surcharge for the current year.

MOTION DEFEATED

5.2. Beyond 2017

No further discussion.

6. Issues Arising from 2017 AGM

Trustees discussed the relatively small number of surveys that had been completed and returned by rate payers. The need to better optimize the District's website was noted. Staff advised that some website-related training is required, and will soon be scheduled.

Trustee Breffitt briefly detailed his experience in the realm of information technology, and offered to be of assistance in this regard.

6.1. Conversion Study

Trustees discussed the motion that was recorded at the recent Annual General Meeting, and about the prospective issue of conversion of the Hagensborg Waterworks District to a service of the Central Coast Regional District, generally, as well as other possible options for the District to comply with obligations around provision of water.

2017-06-06 M/S O'Neill/Breffitt That the CAO pursue grant funding to undertake a study on the question of possible conversion of the Hagensborg Waterworks District to a Central Coast Regional District service.

CARRIED

6.2. Water Supply Options for Lower Bella Coola (Nuxalk Nation)

Trustees discussed historic and present questions and issues relative to the possible option of connecting to the Nuxalk water system, for connections within the Lower Bella Coola area. Issues discussed included the location of the westward end of the water main (east side of Thorsen Creek), and the risks associated with multi-sourcing. Trustees also discussed the effect of main line replacement on the flows/pressure for Lower Bella Coola area connections.

The CAO was requested to make available to trustees, previously completed report(s) on the question of connecting to the Nuxalk system.

Trustees discussed their desire to have a tour of the waterworks and it was agreed that a tour will be offered for trustees and staff, on June 25, 2017, weather permitting.

7. Ground Water Application

7.1. Status Update

Trustee Matthews spoke to the history of the groundwater application, and the annual requirement that a map of the District works be submitted. Trustee Matthews confirmed that he would take responsibility for ensuring the recovery or redevelopment of a map that will satisfy requirements relative to the groundwater application.

8. Next Regular Board Meeting: June 22, 2017, 7:00 pm.

9. Adjournment

The meeting was adjourned at 8:30 pm.

Chair of the Trustees

Corporate Officer