

Hagensborg Waterworks and Fire Protection
Regular Monthly Meeting
MINUTES
April 1, 2011

Location: District office, 1103 Hwy 20 **Recording Secretary:** Rosemary Smart
Present: Chris Matthews, Charles Bryfyogle, Don Mikkelsen, Ken Dunsworth;
Regrets: Steve Hodgson

Meeting called to order: 3:07 p.m.

1. Review and adopt the agenda
MOTION to adopt the Agenda as amended *Dunsworth/Mikkelsen/Carried*
2. Review and adopt Minutes from February's regular monthly meeting. AGM date has been reset for April 21st.
MOTION to adopt the minutes as amended *Bryfyogle Dunsworth /Carried*
3. Review and adopt Minutes from March's Extra Ordinary meeting.
MOTION to adopt the minutes as amended *Dunsworth/Bryfyogle/Carried*
4. Review and adopt Minutes from February's In Camera meeting.
MOTION to adopt the minutes as amended *Dunsworth/Bryfyogle/Carried*
5. IN CAMERA: The board moved in Camera to address labor and legal matters. The following items were brought out of Camera.
 - a. Administrator's Contract
MOTION to approve the contract *Dunsworth/Bryfyogle/Carried*
 - b. Jim's email.
ACTION: Board agreed to release the CAO report stating that we have been told this is public information and cannot speak for CCRD.
 - c. Min. of Forests
ACTION: Rosemary will forward the report to the board from February 27, 2011 to both Ken McLean and Kathleen Westink and the Deputy Minister of Forests
 - d. Review of Preliminary Analysis of a Municipality
ACTION: AGM Presentation – three options
 1. Pay for the upgrades over many years
 2. Merge with Regional District and let them take care of it, or
 3. Scale back the project to the Pilot Project, pipeline upgrade and dam repairs.
6. Business arising from the minutes –
 - a. *PEP work, upper Snootli Creek* – Things are moving along as planned. Triton tends to slow production with unexplained stoppages which cost the district money while the equipment and men stand by. The work to date has drained all the new "well springs" that has been soaking the nearby community's back yard.
ACTION: Rosemary will draft a letter to Golder, from the trustee's, supporting Chris' request that the equipment be kept busy unless there is a critical reason to stop them and have them "standby".
 - b. *Firehall doors* – nothing new to report
ACTION: Rosemary will place an ad in the Tribune and keep the ad running until the doors sell, and the Buy Sell and Trade if it is free.
 - c. *Sale of logs update* – nothing new to report
 - d. *Fire Phones* – tabled to next meeting
 - e. *Pilot Project Installation update* – Both Grant from Home Sense and HWW CAO have sent letters to VCH asking for an update and offering assistance.
 - f. *Hedley ID* –
ACTION – Keep Hedley ID in the loop regarding the GSPF-JF application
 - g. *Fremen's training* – Rosemary continues to attempt to get copies of the training.
 - h. *Name change on property taxes* – Rosemary has sent the request to the MSCSD but has not heard back.
 - i. *Emergency Repair Contract & Maintenance Contract* – Matthews Contracting has agreed to roll contract over. She has not heard from Gibbs contracting.
 - j. *Press Release* – Done
 - k. *GSPF-JF application* –
ACTION: Rosemary will circulate the cover letter for approval and send in the application.
 7. Trustee's reviewed invoices received since the last meeting.
 8. Trustee's reviewed correspondence received since the last meeting –
 - a. Letter to Kevin O'Neill:
ACTION: Rosemary will draft a letter to Kevin O'Neill asking if he is having an issue with turbidity in his water.
ACTION: Rosemary will draft a letter to Kevin O'Neill and Brian Lande as area representatives, and the board.
 - b. Letter to CCRD in response their request for the MOU
ACTION: Response – Rosemary will draft a response.
 9. New Business
 - a. *Review & approve Water Toll Bylaw amendment* – tabled pending comment from MSCSD.
 - b. *Review Water District Budget worksheet* –
 - c. *Review and approve Water District Budget*