

Hagensborg Waterworks and Fire Protection
Regular Monthly Meeting
MINUTES

February 17, 2011

Location: District office, 1103 Hwy 20 **Recording Secretary:** Rosemary Smart
Present: Chris Matthews, Charles Bryfogge, Don Mikkelsen, Ken Dunsworth, Steve Hodgson

Regrets:

Meeting called to order: 6:34 p.m.

1. Review and adopt the agenda

MOTION to adopt the Agenda as amended *Dunsworth/Bryfogge/Carried*

2. Review and adopt Minutes from January's regular monthly meeting.

MOTION to adopt the minutes as amended *Dunsworth/Bryfogge/Carried*

3. Trustees agreed to wait until Steve arrived before addressing the In Camera matters.

4. Trustees reviewed the *Invoices* received and approved expenses incurred since the last meeting. Invoices total \$7437.65.

5. Trustee's reviewed *correspondence* sent and received since the last meeting –

- a. Letter from Hedley Improvement District re: lack of funding to IDs

ACTION: Prepare a Concept Paper identifying the funding gap. Send it to Hedley Improvement District, MLA's, MP's, VGH, Min of Community Services, Attorney General. include it with application.

Steven arrived at the meeting

6. IN CAMERA: The board moved In Camera to address labor and legal matters. The following items were brought out of Camera.

ACTION: Rosemary will write a letter to Ken McLean as the Fire Official who organized the original meeting.

7. Business arising from the minutes –

- a. *Fireman's training* –

ACTION: Rosemary will ask the instructor to supply the sign in sheets and training outline.

- b. *Snooth Creek bedload removal update* – PEP funding has been approved to 80% of the cost for recovery. Chris Cole joined the meeting. Trustee's reviewed both Upper and Lower Snooth works to date, and up-coming plans including MOTI's & HWWWD's work plan.

- c. *Firehall doors* - Tabled

- d. *Sale of logs* – Logs are still waiting to be cut up.

- e. *Fire Phones* – Roger Harris did not come to the meeting. Tabled

- f. *Pilot Project Installation* – Project on hold pending receipt of VHA Policy.

- g. *Community Meeting* – Trustee's discussed preparations for the upcoming meeting.

ACTION: Rosemary will contact the Provincial Government and ask for a name change on tax billing to Hagensborg Waterworks and Fire Protection District

8. Trustee's continued with correspondence received since the last meeting -

- 5.b. Trustee's reviewed the Technical Memo from Golder Associates re: Snooth Creek Water Main Survey

9. New Business

- a. BC's Ground Water Association Annual Conference (March 7th – 11th, Richmond) No action will be taken.

- b. BC Waste and Water Association Annual Conference, Small Water Users Symposium (April 18th, Kelowna)

MOTION to have Administrator Rosemary attend the BCWWA Small Water Users Symposium
Bryfogge/Hodgson/Carried

ACTION: Administrator Rosemary will attend. She will donate the travel costs. ID would need to pay the \$125 registration.

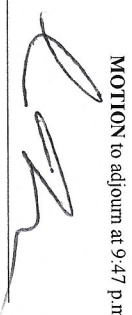
- c. AGM date is set for April 28, 2011

- d. Emergency Repair Contract (expires March 31, 2011) and Maintenance Contracts (expires April 1, 2011)

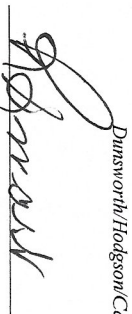
ACTION: Administrator Smart is to contact contractors asking if the rates will be remaining the same if the contracts were to be rolled over. She will report back to the board at the March meeting.

10. Maintenance Report: Maintenance is proceeding as normal for this time of year.

MOTION to adjourn at 9:47 p.m.



Chair



Administrator